



General Documentation Request – Advance

Documents Required Prior to Sending Contracts

BFS Application or Merchant Account Application and General Authorization Form

Completed and signed by all owners making up a minimum of 50% ownership

Merchant/Processing Statement

Must include summary section as well as the breakdown of all daily deposits

- < \$100K: Most recent 4 months (12 months for PB codes 10 or more)
- ≥ \$100K: Most recent 12 months
- Seasonal/MOTO/High Risk/Internet: Most recent 12 months
- Internet – total Internet sales via shopping cart: Most recent 12 months

Bank Statements (complete)

- < \$100K: Most recent month
- ≥ \$100K: Most recent 3 months
- Seasonal/MOTO/High Risk/Internet: Most recent 3 months

Driver's License

For all owners and signers on the bank account totaling 50% of ownership

Voided Business Check

Name on the check must match corporation

The products offered by Business Financial Services can be either Business Loans or Merchant Cash Advances. These products are not consumer loans. Business Loans provided by third parties and subject to lender approval.